

INDUCTION COURSES



INDUCTION COURSE FOR PLANTER TRAINEES - SINHALA(ICPT) – IC 01

TARGET GROUP :
School Leavers who have their own plantations or who wish to be future planter

OBJECTIVES :

- To introduce Plantation Management and provide training in theoretical, technical and managerial aspects of Plantation Agriculture with a view to developing competent estate managers.

CONTENTS :

Stage I

- Introduction to Plantation Industry and Plantation Culture
- Applied Botany, Plantation Agriculture and Bio System Engineering
- Tea Agronomy & Manufacture
- Rubber Agronomy and Manufacture
- Coconut Agronomy and Manufacture
- Management
- Social Development and Quality of Work Life
- Produce Marketing and Marketing Management
- Accounting & Financial Management
- Information Technology(IT) & Management Information systems (MIS)

Stage II -
In - plant training

DURATION : Three (03) months - Theory (Full time)
Three (03) months -Practical (Optional)

MEDIUM : Sinhala / Tamil

VENUE : NIPM -Athurugiriya

FEE : Stage I - Rs. 85,000/- per participant (inclusive of lectures, practicals and training materials etc.)
Stage II - For Stage II - Rs. 15,000 per month has to be paid to the estate for food and accommodation during in-plant training period.

TIMING : January 2015

COORDINATOR : Mr. P.H. Jayathilake
Tel. No. 011-4403475



INDUCTION COURSE FOR PLANTER TRAINEES - ENGLISH (ICPT) – IC 01

TARGET GROUP :

School Leavers who have their own plantations or who wish to be future planter

OBJECTIVES :

- To introduce Plantation Management and provide training in theoretical, technical and managerial aspects of Plantation Agriculture with a view to developing competent estate managers.

CONTENTS :

Stage I

- Introduction to Plantation Industry and Plantation Culture/Environment
- Applied Botany and Plantation Agriculture
- Tea Agronomy
- Tea Manufacture and Factory Management
- Rubber Agronomy and Manufacture
- General Management
- Social Development and Quality of Work Life
- Quality Aspects in Organizations and Marketing Management
- Accounting, Financial Management and Information Technology

Stage II -

In - plant training

DURATION : Three (03) months - Theory (Full time)
Three (03) months - Practical (Optional)

MEDIUM : Sinhala / Tamil

VENUE : NIPM - Athurugiriya

FEE : Stage I - Rs. 85,000/- per participant (inclusive of lectures, practicals and training materials etc.)
Stage II - For Stage II - Rs. 15,000 per month has to be paid to the estate for food and accommodation during in-plant training period.

TIMING : May 2015

COORDINATOR : Mrs. S.N. Illangantilake
Tel. No. 011-3139997



INDUCTION COURSE FOR TEA FACTORY OFFICERS(ICFO) - IC 02

TARGET GROUP :

Those interested in choosing plantation management as their profession and would like to work for plantation Industry either as Trainee factory officer initially or be on a self employment after completion of the training course.

Those with the following qualifications are eligible to apply.

G. C. E (O/L) examinations in six subjects with four (04) credit passes including English language and Mathematics / Arithmetic of not more than two (02) sittings.

OBJECTIVES :

- To provide Training opportunities on the Technical and Management aspects of Plantation Industries
- To enhance the knowledge and understanding of factory and office activities without much technical rigour to improve efficiency as effectiveness with which information is used for decision making and performance monitoring at factory level.
- Assist the Plantation Companies & Private Tea Factories in the identification and selection of the most appropriate candidates as Trainee Tea Factory Officer

CONTENTS :

Technical Module

- An overview of the Tea Industry and Introduction to Tea Technology
- Recent advanced methods in withering rolling rotorvane, roll breaking fermentation drying grading shifting, packing quality and quality assessment
- CTC Manufacture
- Green Tea Manufacture and Organic Tea Manufacture
- Tea Machinery and Machinery Maintenance

Management Module

- Regulation Functions relate to Tea Manufacture
- Energy Management
- Food Factory Concept and Quality Certifications
- Occupational Safety and Health
- Record and record keeping procedure

Marketing Module

- Marketing requirement of made tea
- Tea Tasting and Chemical composition of tea
- Tea Cataloguing Procedure and Pre/Post Auction Issues
- Marketing of Tea and Role of broker
- Visit to well managed Tea Factory
- Visit to Tea Auction / Sampling Room / Warehouse

DURATION : Two(02) months - Theory
Two(02) months - Practical

MEDIUM : Sinhala / English

VENUE : NIPM - Athurugiriya

FEE : For Stage I - Rs. 60,000/- per participant
(Inclusive of lectures, practicals and training materials)
For Stage II - Rs. 15,000 per month has to be paid to the estate for food and accommodation during in-plant training period.

TIMING : May 2015

COORDINATOR : Mr. P.H. Jayathilake
Tel. No. 011-4403475

INDUCTION COURSE FOR FIELD OFFICERS (TEA & RUBBER) (ICFLO) - IC 03

TARGET GROUP :
School Leavers who are willing to pursue in the plantation sector as Trainee Field Officers

- OBJECTIVES :**
- To introduce Agricultural practices, Estate Management and provide training in theoretical technical and managerial aspects on Plantation Agricultural towards producing competent Field Officers
 - To assist plantation Companies and estates in identifying and selecting the most appropriate young candidates as field Officers.

CONTENTS : **Stage I**

- Module I - General aspects of plantation industry
- Module II - Tea Agronomy
- Module III - Rubber Agronomy
- Module IV - Management aspects related to estate Management

Stage II

In-plant Training

DURATION : Two(02) months - Theory
Two(02) months - Practical

MEDIUM : Sinhala / English

VENUE : NIPM - Bogawanthalawa / TRI - Talawakelle / RRI Agalawatta

FEE : For Stage I - Rs. 60,000/- per participant (Inclusive of lectures, practicals and training materials)
For Stage II - Rs. 15,000 per month has to be paid to the estate for food and accommodation during in-plant training period.

TIMING : July 2015

COORDINATOR : Mrs. S.N. Illangantilake
Tel. No. 011-3139997



INDUCTION COURSE FOR RUBBER FIELD OFFICERS (ICRFO) – IC 04

TARGET GROUP :
School Leavers who are willing to pursue in the plantation sector as Trainee Field Officers

- OBJECTIVES :**
- To introduce Agricultural practices, Estate Management and provide training in theoretical technical and managerial aspects on Plantation Agricultural towards producing competent Field Officers
 - To assist plantation Companies and estates in identifying and selecting the most appropriate young candidates as field Officers.

CONTENTS :

- Module 01 - Establish and maintain mother bush nursery (bud wood nursery)
- Module 02 - Establish and maintain poly bag nursery (planting material)
- Module 03 - Co ordinate uprooting operations
- Module 04 - Carry out land preparation work
- Module 05 - Supervise planting operations
- Module 06 - Maintain immature rubber clearings
- Module 07 - Coordinate tapping (harvesting)
- Module 08 - Maintain mature rubber fields
- Module 09 - Perform supervisory/administrative functions
- Module 10 - Contribute to management and development of human resources
- Module 11 - Assist in enhancing the health and welfare of employees

DURATION : Two(02) months - Theory
Five(05) months - Practical

MEDIUM : Sinhala / English

VENUE : NIPM -Athurugiriya / RRI -Agalawatta

FEE : For Theory - Rs. 65,000/- per participant (Inclusive of lectures, practicals and training materials)
For practical - Rs. 15,000 per month has to be paid to the estate for food and accommodation during in-plant training period.

TIMING : May 2015

COORDINATOR : Mrs. S.N. Illangantilake
Tel. No. 011-3139997

Note

- * National certificate at NVQ Level 3 in the occupation of Field Officer (Rubber) will be awarded to those who are competent in units : 3+4+5+6+7+8
- * National certificate at NVQ Level 4 in the occupation of Field Officer (Rubber) will be awarded to those who are competent in units : 1+2+3+4+5+6+7+8+9+10+11

