



**NATIONAL INSTITUTE OF PLANTATION MANAGEMENT**  
**Sri Lanka**



# PROSPECTUS 2024



## OUR VISION

To be the centre of excellence in providing training and conducting consultancy and research on plantation management.



## OUR MISSION

To elevate the professional competence of all human assets in the plantation industry towards perfection through quality training.



### QUALITY POLICY

National Institute of Plantation Management, the only government institute for developing of plantation staff, committed to reach excellence in education, training, research and consultancy to achieve our vision.

To ensure this, we

- Recruit, develop and retain the best and suitable resource persons and facilitators with the right attitude
- Provide modern, appropriate and adequate infrastructure
- Maintain effectiveness & efficiency in all our teaching, learning, practical training and Quality Management System (QMS) processes to focus on improving our quality and productivity
- Maintain up to date curriculum to cater to the changing needs in Sri Lanka and in the world
- Promote risk-based thinking in our QMS
- Committed to meet requirements such as applicable statutory, regulatory and other requirements, as well as manage the institute in a socially and ethically responsible manner

We strictly comply with the ISO 9001:2015 Quality Management System requirements and continually improve same.

### ENVIRONMENTAL MANAGEMENT POLICY

"A smart learning atmosphere that is conducive for a sustainable plantation industry"/ "Dissemination of Environmental Knowledge through SMART Learning Surroundings".



## **PUSHPIKA SAMARAKOON**

*Chairman*

It is a moment of great pride that I present to you the National Institute of Plantations Management Sri Lanka's 2024 prospectus. As Chairman of this esteemed institute, I am delighted to showcase our unwavering commitment to advancing education in the dynamic realm of plantation agriculture.

In a world where sustainable practices, technological prowess, and global collaboration reign supreme, our prospectus is meticulously crafted to mirror the evolving landscape of the plantation sector. We stand at the forefront, steering training and development of the human capital to align seamlessly with the intricate stages of the plantation value chain.

Our educational journey spans the entire spectrum — from conceptualization and budget development to the finer points of land preparation, planting, maintenance, harvesting, and processing. We delve into the nuances of branding, packaging, and the critical realm of marketing, recognizing these as integral facets in building a distinctive identity within the market.

In an era where climate resilience, resource efficiency, and ethical practices are non-negotiable, our institute takes pride in nurturing future leaders and innovators in Sri Lanka's vibrant plantation industry. The prospectus culminates with a deep dive into the recurring activity of replanting, underscoring our commitment to sustainability and the continued success of plantations.

I invite you to join us and acquire globally highly demanded skills, such as Sustainable Agriculture Practices, Precision Agriculture, Climate Resilience, Soil Health Management, Agribusiness and Value Chain Management, Biotechnology in Agriculture, Digital Agriculture and Farm Automation, Resource Efficiency, Global Agriculture Regulations and Compliance, Cross-disciplinary Collaboration, and the crucial abilities of research methodologies, innovation, effective communication, stakeholder engagement, adaptability, and lifelong learning, to name a few of the areas institute will focus during the academic year.

Agriculture in the Asian region is witnessing rapid growth, and our syllabuses are meticulously designed to empower you, wherever you may be in the world, to become a proficient plantation agriculture entrepreneur. Our hands-on approach, guided by seasoned professionals, ensures competence in core, supply, and support activities, guaranteeing sustainable outcomes.

Join us on this transformative educational journey, where adaptability and lifelong learning are not just encouraged but ingrained. Become an unbeaten champion in plantation agriculture — join the National Institute of Plantations Management Sri Lanka and cultivate a future of success.





**DR. PRASAD DHARMASENA**

*Director / Chief Executive Officer*

It is with great pleasure and a sense of accomplishment that we present to you the Academic Prospectus for the National Institute of Plantation Management (NIPM) for the upcoming academic year 2024. This comprehensive document reflects the dedication, innovation, and commitment of our institution to providing a top-notch education in the field of plantation management.

The key strengths of our academic offerings are the fusion of theoretical knowledge with practical applications at the field. The inclusion of hands-on experiences, industry projects, and internships reflects our commitment to producing graduates, diploma holders and certificate recipients who are not only well-versed in theoretical concepts, but are also adept at applying their knowledge in real-world scenarios. Further the carefully crafted curriculum, designed to align with industry needs and global trends, ensures that our students are well-equipped to face the challenges of the ever-evolving landscape of plantation management.

I am particularly proud of the emphasis on sustainability and ethical practices woven throughout our programs. In a world where responsible management of resources is paramount, NIPM is at the forefront of shaping future leaders who understand the importance of balancing economic goals with environmental and social responsibilities.

The diverse range of programs outlined in the prospectus caters to the varied interests and aspirations of our student community and stakeholders. From academic programme to Professional Development programmes, each programme is crafted to provide a holistic education that goes beyond textbooks, fostering critical thinking, innovation, and a global perspective. Our commitment to creating a conducive learning environment is evident in the state-of-the-art facilities, modern classrooms, and cutting-edge technology available to our students. The prospectus 2024 serves as a testament to the continuous efforts we make to enhance the overall educational experience at NIPM.

As we move forward into the academic year, I am confident that the National Institute of Plantation Management will continue to be a hub of academic

excellence, producing practitioners who are not only academically competent but also socially responsible and environmentally conscious.

I extend my sincere gratitude to the dedicated faculty, staff, and all stakeholders who have contributed to the development of this prospectus. Together, we are shaping the future of plantation management education in Sri Lanka and beyond.

In addition to academic rigor, we are committed to providing ample opportunities for practical exposure, internships, and industry interactions. This hands-on approach allows our students to bridge the gap between theory and practice, preparing them for the challenges and opportunities that lie ahead in the world of plantation management.

In concluding, I encourage you to explore the academic prospectus thoroughly, as it outlines the various programs, facilities, and resources that make NIPM a hub for academic excellence and professional advancement. Whether you are a prospective student, a concerned parent, or a stakeholder in the field, we invite you to be part of the NIPM community and contribute to the growth and success of our industry.

## THE NATIONAL INSTITUTE OF PLANTATION MANAGEMENT

**T**he National Institute of Plantation Management is under the purview of the Ministry of Plantation which is the professional body of the Government of Sri Lanka, established in 1979 by NIPM Act No. 45 of 1979 with focus to elevate professional and academic qualifications amongst Plantation Management & Supervisory personalities in the industry.

The Institute is empowered to award certificates to those who successfully complete the educational courses. NIPM is the only professional institute in the plantation industry which is empowered by the amendment of Act No 5 of 1987 to award professional memberships to eligible professionals in the industry. The academic mainstream is available for management of smallholder ventures with the same criteria. Wide opening is made available for young school leavers to join the NIPM and gain competency theoretically and practically on in- house training at plantations and other related organizations.

Highly professionalized lecturers and trainers with super flux course material set out by competent staff at the institute along designed course agendas suited for progressive enhancement of knowledge of educationists positively. Empowered qualified professional scientists too, are assigned in lecturing where needed nationally and internationally.

The Board of Governors do monitor and supervise each and every activity executed by NIPM with dignity in academic criteria as a high degree professional and academic body appointed by the Ministry of Plantation.

NIPM arguably offers impetus to the nation through its well-earned progressive path. The institute assists to increase productivity of the human factor by developing their competencies and attitudes.

The NIPM is located 05 km away from the Athurugiriya interchange or 05 km away from the Kaduwela interchange of the outer expressway. Its location 24 km away from the commercial city of Colombo provides ideal eco-surrounding for training and allied activities.

### FACILITIES AVAILABLE

The NIPM has made available infrastructure facilities to the best state-of-the art environment, digitalized laboratories, accommodation facilities with restaurants, air conditioned auditoriums for student comfort also paramount importance.

The institute has all the infrastructure facilities required for an educational institute/campus. Its head/main office situated at Athurugiriya has three (03) lecture halls, a printing unit, an audio visual section, a library with over 6000 books, a large auditorium which has seating facilities for 200 persons at a time, a hostel with accommodation facilities for 60 persons, office premises, and 8.5 acres of land.

The NIPM maintains a regional centre at Bogawanthalawa, to cater to up country human resource and skill development including the smallholding sector as well.

The Institute of National Plantation Management is unique in its manifesto and invites exuberantly those interested in professional management with academic credentials, to set themselves in for career progress and deliver optimum results-oriented finality to the organization each individual is assigned.

## BOARD OF GOVERNORS

As per the Act the Board of Governors comprise the following members;

### EX-OFFICIO MEMBERS

- Director, National Institute of Plantation Management
- Director, Tea Research Institute
- Director, Rubber Research Institute
- Director, Coconut Research Institute

### APPOINTED MEMBERS

- Chairman, National Institute of Plantation Management
- A representative of the Tea Small Holdings Development Authority
- A representative of the Planters' Association of Ceylon
- One (01) representative of the Ministry of Plantation Industries
- A representative of the Ministry of Finance
- A representative of the Federation of Tea Small Holdings Development Societies
- A representative of the Private Tea Factory Owners' Association
- A representative of the Thurusaviya Fund
- A representative of Coconut Growers' Association
- Two (02) union representatives nominated by the Minister of Plantation Industries

## TRAINING FUNCTIONS OF THE INSTITUTE

1. Conducting Academic / Processional Programmes

### DEGREE PROGRAMMES

- B.Tech. (Hons) in Plantation Crop Technology & Management

### DIPLOMA PROGRAMMES

- Higher National Diploma in Plantation Crop Technology (NVQ Level 06)
- National Diploma in Plantation Extension Management (NVQ Level 05)
- National Diploma in Plantation Crop Technology (NVQ Level 05)
- Induction Programmes in Plantation Management & Technology

### PROFESSIONAL PROGRAMMES

- Tea Manufacture & Factory Practices
- Rubber Manufacture & Factory Practices
- Coconut Processing
- Language Proficiency Examination

### ADVANCED CERTIFICATE COURSES

- Plantation Accounting, Financial & Cost Management
- Tea Tasting
- Organic Agriculture and Plantation Management

### CERTIFICATE COURSES

- Plantation Accounting and Financial Reporting
- Coffee Cultivation and Processing

- Tea Factory Officer (NVQ Level 04)
- Tea Field Officer (NVQ Level 04)

## INTERNATIONAL PROGRAMMES

- Professional Programme in Practical Tea Tasting

## AUTHORIZED OCCUPATIONS FOR ASSESSMENT THROUGH RECOGNITION OF PRIOR LEARNING (RPL) SYSTEM

- Filed Officer (Tea)
- Assistant Filed Officer (Tea)
- Factory Officer (Tea)
- Assistant Factory Officer (Tea)
- Team Supervisor (Kangane)
- Filed Officer (Rubber)
- Assistant Factory Officer (Rubber)
- Rain-Guard Fixer (Rubber)
- Harvesting Assistant (Rubber)
- Sheet Rubber Processor
- Field Assistant (Agriculture)
- Field Assistant (Forestry)
- Farm Officer (Smart Agriculture)
- Coconut Desheller
- Coconut Pairing
- Coconut Cultivation Assistant
- Coconut Tapper (Coconut Toddy)
- Cinnamon Factory Operations
- Cinnamon Field Operations
- Kithul Tapper
- Livestock Assistant
- Livestock Technician
- Plant Nursery Development Assistant
- Plant Nursery Development Assistant
- Plant Tissue Culture Laboratory Assistant
- Occupational Safety and Health Officer (Plantation Industry)

- (2) Training programmes in different subjects relating to plantation management

- Various workshops, seminars, webinars, symposium etc.
- Skill Development Programmes
- Smallholder Development Programmes
- Technical Development Programmes
- Management Development Programmes
- Staff Development Programmes

- (3) Providing research and consultancy services in plantation management and conducting aptitude tests / examinations for selecting and promoting employees for public and private sector organizations.

- (4) Issuing publications (plantation journals, newsletters, student manuals of training programmes, text books and other periodicals etc.)

- (5) Conferring professional membership to eligible plantation executives (Honorary Member, Fellow Member, Associate Member and Student Member)

## ACADEMIC BOARD

NIPM has a well-established Academic Administrative System. The supreme body of the Academic Administrative System is the Academic Board.



## ACADEMIC BOARD MEMBERS

- Director/CEO NIPM
- Representative from Line Ministry in the capacity of Senior Assistant Secretary or above officer
- Head of Academic Affairs- NIPM
- Two (02) Technical Experts from Plantation Industry
- Snr. Asst. Secretary or Above Officer - Ministry of Higher Education
- Snr. Asst. Secretary or Above Officer Ministry of Skill Development & Vocational Training
- A Representative from University Grant Commission (UGC)
- A Representative from Tertiary and Vocational Education Commission (TVEC)
- Director - Tea Research Institute
- Director - Rubber Research Institute
- Director - Coconut Research Institute
- Director - Sugar Cane Research Institute
- Head of Examination – NIPM

## Physical Resources Supporting the Delivery of Programmes

The physical environment of an education institute plays a vital role especially it caters to the education of students to support the successful delivery of the courses, NIPM maintains required amenities and facilities to meet the standards.

NIPM is in line with the modern day students requirements with its physical environment facilities.



## Lecture Rooms and Facilities

All lecture halls are equipped with modern teaching aids for comfortable learning environment for the students to acquire knowledge without any disturbance. The lecture halls have the space capacity ranging from 30 to 60 students. The auditorium consists of a 200 seating capacity.

## Library and Information Services

Library services required by the NIPM students emphasize electronic access to various research collections. This plan optimizes the 'anytime, anywhere' concepts of access to digital resources while maintaining convenient access to print materials.



## Laboratory Facilities

NIPM has one computer laboratory with facilities including the Internet. There are 30 computers available for students for their educational purposes with all modern facilities.



## Learning Center

The institute has a learning center in fulfilling practical needs of current diploma students and prospective planters in the country in order to familiarize with all tea manufacturing operations. This Centre is equipped with modern tea manufacturing machineries and an excellent tea tasting room, which can accommodate 20 students at a time.

## Accommodation Facilities

The institute has adequate accommodation facilities that are required for an educational and training Institute. Hostel facilities can be provided for 60 persons.



## Regional Centre - Bogawanthalawa

The Regional Centre of NIPM which is located in Theresia Estate, Bogawanthalawa is an improved center with modern facilities. Auditorium with a capacity for nearly 100 persons and two medium size with in capacity of 50 in each lecture hall. The heducational purposes with all modern facilities.



## MANAGEMENT STAFF OF THE INSTITUTE



**Mr. Pushpika Samarakoon**  
*Chairman*



**Dr. Prasad Dharmasena**  
*Director / CEO*

## STAFF OFFICERS OF THE NIPM

### Academic Division



**Mrs. S.N. Illanganthilake**  
*Head of Academic Affairs*



**Mrs. Ruvini Lokuhetti**  
*Training Specialist (Management)*



**Mr. Sanjeewa Subasinghe**  
*Training Specialist*  
*(Accounting & Financial Management)*



**Mr. Chanaka Weerakoon**  
*Training Officer (Management)*

**Academic Division**



**Mr. Nirosh Hetti Arachchi**  
*Librarian*



**Miss. Kanchana Rupasena**  
*Training Officer*  
*(Accounting & Financial Management)*



**Mrs. Lilani Gunasekara**  
*Programme Coordinator*



**Mrs. Lasanthi Ranasinghe**  
*Programme Coordinator*



**Mrs. Shermila Makawita**  
*Programme Coordinator*



**Mrs. Sagari Induka**  
*Programme Coordinator*



### Examination Division



**Mr. D.L.P. Kulasekara**  
*Head of Examination Division*



**Miss. Prashanthi Colambage**  
*Programme Officer  
(Exam & Coordinating)*

### Administration Division



**Mr. M.L.R. Jayantha**  
*Acting Assistant Director (Administration)*



**Mr. Lakmal Bandaranayake**  
*Hostel Manager*



**Mr. Manjula Bandara**  
*Hostel Manager*

### Accounts/ Finance & Audit Division



**Mr. L.D.J. Priyantha**  
*Accountant*



**Mr. Udara Wejeweera**  
*Internal Auditor*

## NIPM TEAM



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## TRAINING CALENDER 2024

### January

#### Page No

- B.Tech (Hons) in Plantation Crop Technology and Management 20

### February

- Certificate Course in Coffee Cultivation and Processing (CCCCP) 35

### March

- Advanced Certificate Course in Organic Agriculture and Plantation Management (ACCOAPM) 33
- Tea Tasting & Grading 45
- Skill Development of Tea Factory Officer 52

### April

- National Diploma in Plantation Extension Management (NDPEM) - NVQ Level 05 25

### May

- Skill Development of Plantation Field Officer 51
- Skill Development of Oil Palm Industrialist 54

### June

- Advanced Certificate Course in Plantation Accounting, Financial & Cost Management (ACCPAFM) 31
- Professional Programme in Rubber Manufacture and Factory Practices 39
- Professional Programme in Practical Tea Tasting 43

### July

- Professional Programme in Tea Manufacture and Factory Practices 38
- Professional Programme in Coconut Processing 40

## TRAINING CALENDER 2024

### August

#### Page No

- Advanced Certificate Course in Tea Tasting 32
- Tea Packaging and Quality Assurance 46

### September

- Induction Programme in Plantation Management & Technology (IPPMT) (Planter Trainee Programme) 29
- Certificate Course in Plantation Accounting and Financial Reporting (CCPAFR) 34
- Language Proficiency Examination 41

### October

- Skill Development of Rubber Factory Officer 53
- National Diploma in Plantation Crop Technology (NDPCT) NVQ Level 05 27

### November

- National Diploma in Plantation Management (NDPM) 23
- Skill Development of Artisanal and Handmade Tea Maker 55

### December

- Tea Field Officer – NVQ Level 04 36



# 2024

## JANUARY

MON	TUE	WED	THU	FRI	SAT	SUN
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## FEBRUARY

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## MARCH

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## APRIL

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## MAY

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## JUNE

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## JULY

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## AUGUST

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## SEPTEMBER

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## OCTOBER

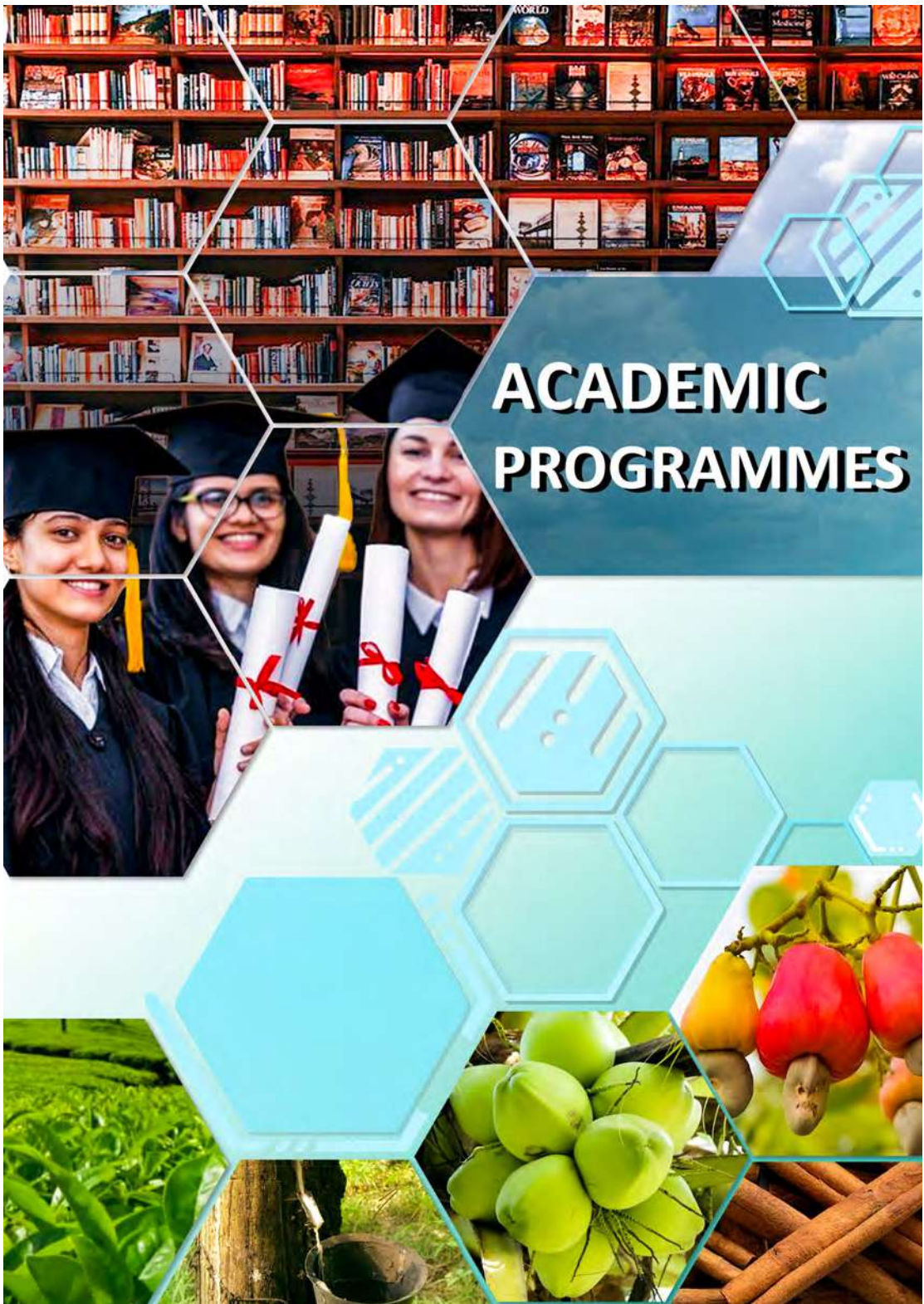
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## NOVEMBER

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## DECEMBER

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## ACADEMIC PROGRAMMES

## ACADEMIC PROGRAMMES

### B.TECH (HONS) IN PLANTATION CROP TECHNOLOGY AND MANAGEMENT JOINTLY WITH UNIVERSITY OF VOCATIONAL TECHNOLOGY

<b>FOR WHOM</b>	: School leavers/Plantation Executives/Executives of Public & Private Sector/ NVQ 5 related Agriculture/ Plantation Certificate Holders
<b>DURATION</b>	: General Degree – 03 years Special Degree – 04 years
<b>MEDIUM</b>	: English
<b>VENUE</b>	: NIPM, Athurugiriya and other crop related institutes
<b>FEE</b>	: 3 Years (General) Degree – Rs. 600,000.00 4 Years (Hons.) Degree – Rs. 800,000.00 (Can be paid in installments)
<b>TIMING</b>	: January 2024
<b>COORDINATORS</b>	: Mrs. S. N. Illanganthilake (Full Time Course) Tel. No. 070 345 5785 Mrs. R.N.Lokuhetti (Weekend Course) Tel. No. 070 345 5784

## OBJECTIVES

- To Provide a high degree of scientific background in advanced plantation crop technology and aspect of management in more practical basis.
- To strengthen participants to identify global changes with regard to technology, external environment, social trends in order to raise up them for future challenges of the plantation industry.

## ENTRY QUALIFICATIONS

National Diploma in Plantation Management or Diploma in Plantation Management and Technology conducted by the National Institute of Plantation Management,  
or

NVQ level 5 or 6 qualification in Plantation Crop Technology or Plantation Extension Management as certified by the Tertiary and Vocational Education Commission in Sri Lanka (TVEC),  
or

Any other diploma offered by higher education institute in the relevant discipline mentioned in the above which is acceptable to the Academic Council of the University of Vocational Technology,  
or

At least 'S' Grade for any three subjects (Excluding General English) at most recent G.C.E. (A/L) Examination in Bio Systems Technology, Engineering Technology, Biological Science or Physical Science stream or at least "S" grade for three subjects inclusive of Agriculture (Excluding General English),  
or

At least 'S' Grade for any three subjects (Excluding General English) at G.C.E. (A/L) Examination in any stream in one sitting with the relevant experience of minimum five (05) years in the Plantation allied sector serving in the capacity of the Executive Grade,  
or

At least 'S' Grade for three subjects inclusive of agriculture (Excluding General English) at G.C.E. (A/L) Examination in any stream.

## ACADEMIC PROGRAMMES

### COURSE CONTENT

#### SEMESTER 01

COURSE CODE	COURSE CONTENT	CREDITS
PCT101010	Overview of Plantation Industry	01
PCT104020	Basic Mathematics and Statistics	04
PCT103030	Botany and Crop Physiology	03
PCT102040	Fundamentals of Management	02
PCT101050	Principles of Genetics and Plant Breeding	01
PCT104060	Plant Protection	04
PCT104070	Agro Climatology	04
PCT104080	Principles of Soil Science	04
PCT102090	ICT for Plantation Industry	02
PCT104100	Land and Water Management	04

#### SEMESTER 02

COURSE CODE	COURSE CONTENT	CREDITS
PCT203010	Biotechnology and Crop Improvement	03
PCT204020	Tea Agronomy	04
PCT204030	Rubber Agronomy	04
PCT204040	Export Agriculture Crop Production	04
PCT203050	Plantation allied Crops - Sugarcane Industry	03
PCT203060	Plantation allied Crops - Cashew Industry	03
PCT204070	Agronomy of Oil Palm and Other Palm Crops	04
PCT204080	Coconut Cultivation	04

#### SEMESTER 03

COURSE CODE	COURSE CONTENT	CREDITS
PCT301010	Social Development for Plantation Sector	01
PCT304020	Micro Economics	04
PCT304030	Plantation Machinery – I	04
PCT302040	Business Communication	02
PCT304050	Tea Processing Technology	04
PCT302060	Agri Business Management	02
PCT304070	Rubber Manufacturing and Processing	04
PCT304080	Palm Crop Processing and Value addition	04
PCT304090	Financial Accounting	04
PCT302100	Value Additions in Tea	02

#### SEMESTER 04

COURSE CODE	COURSE CONTENT	CREDITS
PCT404010	Macro Economics	04
PCT404020	Quality Management in Plantation	04
PCT404030	Applied Agro Forestry Systems and Diversification	04
PCT404040	Introduction to GIS	04
PCT403050	Remote Sensing Applications in Plantation	03
PCT403060	Climate Change Adaptation and Management	03

## ACADEMIC PROGRAMMES

### COURSE CONTENT

PCT404070	Woodland Management in Plantation Industry	04
PCT402080	Sustainable Plantation Agro-Eco System	02

#### SEMESTER 05

COURSE CODE	COURSE CONTENT	CREDITS
PCT502010	Artificial Intelligence in Crop Management	02
PCT504020	Agricultural Extension and Development Communication	04
PCT504030	Human Recourse Management	04
PCT504040	Research Methodology	04
PCT503050	Management of Occupational Health, Safety and Environment	03
PCT504060	Management Accounting	04
PCT504070	Entrepreneurship	04
PCT503080	Plantation Risk Management	03
PCT504090	Legal Aspects of Plantation Industry	04

#### SEMESTER 06

COURSE CODE	COURSE CONTENT	CREDITS
PCT604010	Marketing Aspects of Plantation Products	04
PCT604020	Animal Husbandry in Plantations	04
PCT604030	Project Management	04
PCT606040	Plantation Machinery and Engineering II	06
PCT604050	Strategic Management in the Plantation Industry	04
PCT610060	Industry Based Project	10

#### SEMESTER 07

COURSE CODE	COURSE CONTENT	CREDITS
PCT704010	Tourism in Plantation Industry	04
PCT704020	Technological Innovations in the Plantation Industry	04
PCT704030	Transport and Logistic Management	04
PCT704040	Basic Statistics & Data Analysis	04
PCT702050	Research Proposal Writing	02
PCT704060	Conducting Experiments in Plantation Sector	04
PCT706070	Dissertation -I	06

#### SEMESTER 08

COURSE CODE	COURSE CONTENT	CREDITS
PCT803010	Property Rights Management in Plantations	03
PCT802020	Wildlife Management in Plantations	02
PCT804030	Plantation Policies and Development	04
PCT812040	Dissertation -II	12
PCT812050	Internship	



## ACADEMIC PROGRAMMES

## NATIONAL DIPLOMA IN PLANTATION MANAGEMENT (NDPM) - ND 01

<b>FOR WHOM</b>	:	Plantation Executives/ Executives attached to Public and Private Organizations of Plantation/ Agriculture sectors
<b>DURATION</b>	:	Eighteen (18) months
<b>MEDIUM</b>	:	English
<b>VENUE</b>	:	NIPM, Athurugiriya and other crop related institutes
<b>FEE</b>	:	Rs. 145,000/- per participant, payable in three (03) installments.
<b>TIMING</b>	:	November 2024
<b>COORDINATORS</b>	:	Mr. Sanjeewa Subasinghe Tel. No. 071 064 5388

## OBJECTIVES

- To assist self and career development
- To upgrade professional and managerial skills of plantation executives towards the development in the plantation sector
- To improve productivity and quality of output the plantation sector by enhancing technical and managerial competence
- To prepare candidates towards obtaining degree

## ENTRY QUALIFICATIONS

Any person wishes to gain a reputed qualification in Agriculture and Plantation Management who have the following qualifications and experience

Passed G.C.E(O/L) examination in (06) subjects with Mathematics, Science and English at not more than two (02) sittings and two (02) years experience in the Plantation / Agriculture related sectors

or

Passed G.C.E. (O/L) Examination in (06) subjects with Mathematics, Science and English at not more than two (02) sittings

and

Passed G.C.E. (A/L) Examination with (03) subjects at not more than (02) sittings and one (01) year experience in the Plantation / Agriculture relate sectors or Executives attached to Plantation Agriculture related organization or Owner / Manager of a private estate factory with (03) years experience

and

Passed G.C.E.(O/L) examination in subjects with Mathematics, Science and English at not more than two (02) sittings

## METHODOLOGY

lectures, demonstrations, practical sessions, group discussions, presentations and assessments. NDPM will be conducted in blended mode where lectures are conducted in onsite mode and online mode.

Modules conducted in onsite mode - Lectures will be conducted ones in three months (Weekends including Friday)

Modules conducted in online mode - Lectures will be conducted in every weekend (including Friday)

## ACADEMIC PROGRAMMES

### COURSE CONTENT

#### SEMESTER 01

COURSE CODE	COURSE CONTENT	CREDITS
NDPM1301	General Management	03
NDPM1302	Human Resource Management	03
NDPM1303	Basic Botany and Plant Science	03
NDPM1304	Agronomy and Plant Ecology	03
NDPM1305	Plant Protection and Fertilizer Management	03
NDPM1106	Plantation Machinery and Bio-system Engineering	01
NDPM1407	General Aspects of Tea and Tea Agronomy	04
NDPM1408	General Aspects of Rubber and Rubber Agronomy	04
NDPM1309	Coconut Agronomy	03
NDPM1110	Sugarcane Agronomy & Processing	01
NDPM1111	Rubber Technology	01
NDPM1212	Tea Technology	02

#### SEMESTER 02

COURSE CODE	COURSE CONTENT	CREDITS
NDPM2213	Strategic Management and Marketing	02
NDPM2114	Coconut Processing	01
NDPM2315	Cashew Agronomy & Processing	01
NDPM2516	Palm Agronomy & Processing	02
NDPM2317	Social Development	03
NDPM2518	Accounting and Financial Management	05
NDPM2219	GIS and Remote Sensing	02
NDPM2120	Animal Science and Livestock Development	01
NDPM2221	Export Agriculture Crops	02
NDPM2222	Quality Management	02
NDPM2823	Research Methodology - Case Study	08
	<b>Total</b>	<b>60</b>

The exemptions will be given to the participants who have successfully completed the courses conducted by NIPM

Course	Exempted Module of NDPM
Certificate Course in Accounting and Financial Management (CCAFM) / Advanced Certificate Course in Plantation Accounting, Financial & Cost Management (AAPAFM)	Accounting and Financial Management
Professional Programme in Tea Manufacture and Factory Practices	Tea Technology
Professional Programme in Rubber Manufacture and Factory Practices	Rubber Technology
Professional Programme in Coconut Processing	Coconut Processing

## ACADEMIC PROGRAMMES

### NATIONAL DIPLOMA IN PLANTATION EXTENSION MANAGEMENT (NDPEM) NVQ LEVEL 05 - ND 02

<b>FOR WHOM</b>	:	Extension/ Factory / Field Staff or any interested parties
<b>DURATION</b>	:	24 months
<b>MEDIUM</b>	:	English/Sinhala
<b>VENUE</b>	:	NIPM - Athurugiriya and other crop related institutes
<b>FEE</b>	:	Rs. 145,000/- (Can be paid in 05 installments)
<b>TIMING</b>	:	April 2024
<b>COORDINATOR</b>	:	Miss. Kanchana Rupasena Tel. No. 071 064 5355

## OBJECTIVES

- To assist self and career development
- To upgrade the academic status of extension personnel by using the following methods in order to be better equipped in handling crop-based extension programmes
- Training on theoretical and practical aspects of extension activities
- Providing better understanding and wider knowledge in relevant fields, to identify obstacles/problems and suggest remedial measures
- To prepare candidates towards obtaining the degree

## ENTRY QUALIFICATIONS

NVQ Level 4 Certificate in the relevant field or passed G.C.E. A/L (Science/ Agri./Tech.) or passed G.C.E. A/L (other streams) with 2 years working experience in the relevant field

or

Those who are eligible to receive the NVQ Certificate. (Candidates who have not qualified G.C.E. A/L, with plantation sector experience are able to get NVQ 3/4 certificate under RPL (Recognition of Prior Learning system))

## METHODOLOGY

Lectures, demonstrations, practical sessions, group discussions, presentations and assessments. Both online and onsite lectures will be arranged over two (02) weekends per month.

## ACADEMIC PROGRAMMES

### COURSE CONTENT

#### SEMESTER 01

##### COURSE CODE

##### COURSE CONTENT

##### NOTIONAL HOURS

A01T007M01	Introduction To Plantation Export	30
	Agricultural and Other Potential Crops	
A01T007M02	Tea Cultivation	65
A01T007M03	Rubber Cultivation	65
A01T007M04	Coconut Cultivation	65
A01T007M05	Sugarcane Cultivation	65
A01T007M06	Export Agriculture Crops Cultivation	100
A01T007M07	Other Potential Crops Cultivation	50
A01T007M08	Extension Education	150
A01T007M09	Introduction to Management	60
EMP M01	Workplace Information Management	50
EMP M02	Workplace Communication Management	50

#### SEMESTER 02

##### COURSE CODE

##### COURSE CONTENT

A01T007M10	Extension Programme Development	100
A01T007M11	Development of Communication and Teaching Aids	150
A01T007M12	Extension Programme Implementation	130
A01T007M13	Machinery and Equipment for Cultivation and Primary Processing	100
A01T007M14	Introduction to Field Research & Adaptive Trials	85
A01T007M15	Finance Management and Accounting	75
A01T007M16	Fundamental of Social Economics, Social Economics, Social Psychology and Rural Sociology	40
EMP M03	Planning and Scheduling Work at Workplace.	75

## ACADEMIC PROGRAMMES

NATIONAL DIPLOMA IN PLANTATION CROP TECHNOLOGY (NDPCT) NVQ  
LEVEL 05 - ND 03

<b>FOR WHOM</b>	:	Who ever willing to join with plantation Industry / Any interested parties
<b>DURATION</b>	:	01 year - course work (Full time) 06 months- on the job training
<b>MEDIUM</b>	:	English/Sinhala
<b>VENUE</b>	:	NIPM - Athurugiriya
<b>FEE</b>	:	Rs. 150,000/- per participant
<b>TIMING</b>	:	October 2024
<b>COORDINATOR</b>	:	Mrs. Lasanthi Ranasinghe Tel. No. 071 064 5302

## OBJECTIVES

- To develop competencies of students in plantation crop technology
- To prepare candidates towards obtaining a degree

## ENTRY QUALIFICATIONS

NVQ Level 4 Certificate in the relevant field or passed G.C.E. A/L (Science/ Agri./Tech.) or passed G.C.E. A/L (other streams) with 2 years working experience in the relevant field

or

Those who are eligible to receive the NVQ Certificate. (Candidates who have not qualified G.C.E. A/L, with plantation sector experience are able to get NVQ 3/4 certificate under RPL (Recognition of Prior Learning system))

## METHODOLOGY

Lectures, demonstrations, practical sessions, group discussions, presentations, assessments and field study



## ACADEMIC PROGRAMMES

### COURSE CONTENT

#### SEMESTER 01

COURSE CODE	COURSE CONTENT	NOTIONAL HOURS
A01T006M01	Tea Cultivation – I	50
A01T006M02	Tea Processing – I	50
A01T006M03	Rubber Cultivation – I	50
A01T006M04	Rubber Processing – I	50
A01T006M05	Coconut Cultivation – I	50
A01T006M06	Coconut Processing – I	25
A01T006M07	Cashew Cultivation & Processing – I	50
A01T006M08	Export Agriculture Crop Production – I	75
A01T006M09	Introduction to GIS and Remote Sensing	50
A01T006M10	Performance in the Workplace	25
EMTU02	Workplace Communication Management	150
	Tamil & English Language in the Plantation	

#### SEMESTER 02

COURSE CODE	COURSE CONTENT	NOTIONAL HOURS
A01T006M12	Agro Meteorology & Soil Science	75
A01T006M13	Introduction to Management & Organization	75
A01T006M14	Nursery Management	75
A01T006M15	Land Soil & Water Management	100
A01T006M16	Principles of Plant Protection	75
A01T006M17	Principles, Operation & Maintenance of Agricultural Machinery & infrastructure	125
A01T006M18	Agricultural Extension Education	125
EMTU01	Workplace Information Management	50
EMTU02	Planning & Scheduling Work at Workplace	50

## ACADEMIC PROGRAMMES

INDUCTION PROGRAMME IN PLANTATION MANAGEMENT & TECHNOLOGY  
(IPPMT) - PLANTER TRAINEE PROGRAMME - ND 04

<b>FOR WHOM</b>	:	School leaver who are interested in to be a planter
<b>DURATION</b>	:	1 Year
		Theory : 06 Months (780 hrs.)
		Practical : 06 Months
<b>MEDIUM</b>	:	English
<b>VENUE</b>	:	Stage 1 – 06 months- Course Work (Full time)
		Stage II -06 months – Industrial Experience / In plant Training
<b>FEE</b>	:	Stage I - Rs. 450,000/-per participant (Including accomodation)
		Stage II - Rs. 30,000 per month has to be paid to the estate for food and accommodation during six (06) months in-plant training period.
<b>AGE</b>	:	Below 22 years
<b>TIMING</b>	:	September 2024
<b>COORDINATOR</b>	:	Mr. Chanaka Weerakoon
		Tel. No. 071 970 8664
		076 149 7732

## OBJECTIVES

- To enhance knowledge of plantation management and provide training in theoretical, technical and managerial aspects of plantation agriculture with a view to developing a competent planter.
- To produce outstanding efficient and effective agribusiness leaders to the plantation industry.

## ENTRY QUALIFICATIONS

Passed the G.C.E. (O/L) Examination in six (06) subjects with three (03) credit passes including Maths, Science & English Language in not more than two sittings and G.C.E. (A/L) Examination three (03) passes (in any stream) or equivalent qualification or A diploma in agriculture from a recognized institution

## METHODOLOGY

Lectures, demonstrations, practical sessions, group discussions, presentations and assessments

## ACADEMIC PROGRAMMES

### COURSE CONTENT

#### SEMESTER 01

COURSE CODE	COURSE CONTENT	CREDITS
PMT 10001	Basic Science	Non Credit
PMT 10102	Overview of the Plantation Industry	01
PMT 10303	Basic Plant Science	03
PMT 11504	Communication Skills	15
PMT 10105	Plantation Ethics and Culture	01
PMT 10406	General Aspects of Tea and Tea Agronomy	04
PMT 10207	Tea Technology	02
PMT 10208	General Aspects of Rubber and Rubber Agronomy	02
PMT 10209	Rubber Technology	02
PMT 10410	Oil Palm Agronomy and Processing	04
PMT 10211	Sugarcane Agronomy and Processing	02

#### SEMESTER 02

COURSE CODE	COURSE CONTENT	CREDITS
PMT 20212	Research Methodology & Report Writing	02
PMT 20113	Cashew Agronomy & Processing	01
PMT 20114	Commercial Forestry Systems for Plantation Industry	01
PMT 20115	Export Agricultural Crops	01
PMT 20216	Management	02
PMT 20217	Social Development and Quality of Work Life	02
PMT 20218	Plantation Accounting	02
PMT 20119	Information Technology	01
PMT 20120	GIS & Remote Sensing	01
PMT 20121	Occupational Health & Safety	01
PMT 20122	Plantation Engineering	01
PMT 20123	Quality Management and Standards	01

#### COURSE CONTENT - Stage II

Creeper Training  
06 Months in-plant training

## ACADEMIC PROGRAMMES

### ADVANCED CERTIFICATE COURSE IN PLANTATION ACCOUNTING, FINANCIAL & COST MANAGEMENT (ACCPAFM) – CC 01

<b>FOR WHOM</b>	:	Executives attached to the plantation and agro based industries or any other eligible interested parties
<b>DURATION</b>	:	Ten (10) months Two (02) days per month including Saturday & Sunday
<b>MEDIUM</b>	:	English
<b>VENUE</b>	:	NIPM - Athurugiriya
<b>FEE</b>	:	Rs. 65,000/- per participant (This programme can be arranged at respective regions. Investment per participant is negotiable for a group of minimum of 20 participants.)
<b>TIMING</b>	:	September 2024
<b>COORDINATOR</b>	:	Mr. Sanjeewa Subasinghe Tel. No. 071 064 5388

## OBJECTIVES

- To assist self and career development
- To upgrade knowledge and skills of executives and non-executives for effective supervision and better Financial Management to achieve higher productivity and maximize profitability.
- To develop and understand the concepts involved in accounting & financial management
- To enhance the performance in their respective careers in the plantation industry.
- To increase productivity in the sector by applying modern accounting & financial management techniques.

## METHODOLOGY

Lectures (online/onsite), practical sessions, group discussions, presentations and assessments.

## COURSE CONTENT

COURSE CODE	COURSE CONTENT
ACCPAFM01	- Financial Accounting
ACCPAFM02	- Cost Accounting
ACCPAFM03	- Plantation Accounting
ACCPAFM04	- Auditing & Taxation
ACCPAFM05	- Management Accounting
ACCPAFM06	- Information Technology

**The module on Financial Management of the NDPM will be exempted for those who possess this certificate**

## ACADEMIC PROGRAMMES

### ADVANCED CERTIFICATE COURSE IN TEA TASTING - CC 02

<b>FOR WHOM</b>	: School leavers/Personnel attached to tea manufacture and marketing
<b>DURATION</b>	: Six (06) months (1 <sup>st</sup> and 3 <sup>rd</sup> weekend of the month)
<b>MEDIUM</b>	: English/Sinhala
<b>VENUE</b>	: NIPM, Athurugiriya
<b>FEE</b>	: Rs. 98,000 /- per participant
<b>TIMING</b>	: August 2024
<b>COORDINATORS</b>	: Mr. Lahiru Kulasekera Tel. No. 071 083 1465

### OBJECTIVES

- To assist self and carrer-development
- To provide a wide spectrum of knowledge in tea tasting
- To serve as an entry qualification to tea taster position
- To enhance the skills in tea tasting
- To produce professionals in the tea tasting

### ENTRY QUALIFICATIONS

NVQ Level 03 or 04 certificate in the relevant field or sat for G.C.E. A/L examination in any stream.

### METHODOLOGY

Lectures, demonstrations, practical sessions, group discussions, presentations and assessments.

### COURSE CONTENT

- Introduction to the Tea Industry
- Introduction to Tea Tasting
- Tea Chemistry Relevant to Tea Tasting
- Tea Value Chain and its Functioning
- Tea Manufacturing Relevant to Tea Tasting
- Role of Tea Taster
- Tea Grades and Tea Grading
- Tea Value Addition
- Tea Terminology
- Practical Tea Tasting and Sensory Skills
- Record Keeping
- Tea Pricing and Auction Procedure
- Role of Tea Broker, Buyer and Exporter in the Tea Value Chain
- Food Safety and Certifications Related to Tea
- Regulations in the Tea Industry
- Health Benefits of Tea
- New Trends in Tasting
- Business Communication



## ACADEMIC PROGRAMMES

### ADVANCED CERTIFICATE COURSE IN ORGANIC AGRICULTURE AND PLANTATION MANAGEMENT (ACCOAPM) – CC 03

<b>FOR WHOM</b>	: Any person wishes to gain a reputed qualification in organic agriculture and plantation management
<b>DURATION</b>	: 24 days (3 months)
<b>MEDIUM</b>	: English / Sinhala
<b>VENUE</b>	: NIPM- Athurugiriya
<b>FEE</b>	: Rs. 40,000 /- per participant
<b>TIMING</b>	: March 2024
<b>COORDINATOR</b>	: Miss. Prashanthi Colambage Tel. No. 071 130 0608 071 446 5685

## OBJECTIVES

- To assist self and career development
- To acquire knowledge on current issues and recent innovations in organic agriculture.
- To offer the theory and practical oriented understanding of the technologies for improving organic agricultural practices, production and quality of organic produce

## METHODOLOGY

- Online lectures and field studies.

## COURSE CONTENT

COURSE CODE	COURSE CONTENT
ACCOAPM01	- Introduction to Organic Agriculture and Management
ACCOAPM02	- Principles and Practices of Organic Agriculture and Plantation Management for Sustainable Crop Production
ACCOAPM03	- Transition from Conventional in to Organic Farming Systems
ACCOAPM04	- Design and Management of Organic Farming Systems
ACCOAPM05	- Soil Nutrient Management and Recent Developments in Organic Nutrient Management Organic Production System & Processing Factory Certification, Product Packaging, Labelling & Marketing
ACCOAPM06	- Plant Protection in Organic Farming (Ecological)
ACCOAPM07	- Organic Production System & Processing Factory Certification, Product Packaging, Labelling & Marketing
ACCOAPM08	- National and International Policies Related to the Organic Farming

## ACADEMIC PROGRAMMES

### CERTIFICATE COURSE IN PLANTATION ACCOUNTING AND FINANCIAL REPORTING (CCPAFR) – CC 04

<b>FOR WHOM</b>	: Non- executive staff attached to plantation and agro-based industries or any of the eligible interested parties
<b>DURATION</b>	: 12 months (one weekend per month, residential)
<b>MEDIUM</b>	: English / Sinhala
<b>VENUE</b>	: NIPM- Athurugiriya
<b>FEE</b>	: Rs 50,000/- per participant <i>(This programme can be arranged at respective regions. investment per participant is negotiable for a group of minimum of 20 participants.)</i>
<b>TIMING</b>	: September 2024
<b>COORDINATOR</b>	: Miss. Kanchana Rupasena Tel. No. 071 064 5355

## OBJECTIVES

- To assist self and career development
- To impart knowledge and develop skills of estate staff engaged in financial reporting and accounting.
- To improve the quality of financial reporting and provide necessary information to management for effective decision making.

## METHODOLOGY

- Lectures, demonstrations, practical sessions, group discussions, presentations and assessments.

## COURSE CONTENT

### COURSE CODE    COURSE CONTENT

CCPAFR 01	- Financial Accounting
CCPAFR 02	- Cost Accounting
CCPAFR 03	- Plantation Accounting
CCPAFR 04	- Auditing & Taxation
CCPAFR 05	- Information Technology

## ACADEMIC PROGRAMMES

### CERTIFICATE COURSE IN COFFEE CULTIVATION AND PROCESSING (CCCCP) – CC 05

<b>FOR WHOM</b>	: Estate Owners, Superintendents, Executives, Managers, Factory Officers, Production Supervisors, Field Officers and Technical Officers engaged in the cultivation and / or processing of coffee products or any other interested parties.
<b>DURATION</b>	: Three (03) Months
<b>MEDIUM</b>	: English / Sinhala
<b>VENUE</b>	: NIPM - Athurugiriya
<b>FEE</b>	: Rs 50,000/- per participant <i>(This programme can be arranged at respective regions. Investment per participant is negotiable for a group of minimum of 20 participants.)</i>
<b>TIMING</b>	: February 2024
<b>COORDINATOR</b>	: Mr. Sanjeewa Subasinghe 071 064 5388

## OBJECTIVES

- To assist self and career development
- To improve the theoretical practical knowledge and skills in coffee cultivation
- To improve processing and marketing of coffee products.

## METHODOLOGY

- Lectures, demonstrations, practical sessions, group discussions, presentations and assessments.

## COURSE CONTENT

COURSE CODE	COURSE CONTENT
CCCCP01	Coffee Industry in Sri Lanka
CCCCP02	Coffee Cultivations
CCCCP03	Field Management Practices
CCCCP04	Coffee Nursery Management
CCCCP05	Post Harvesting
CCCCP06	Coffee Manufacture
CCCCP07	Value-Addition and Innovative Marketing

## ACADEMIC PROGRAMMES

### TEA FIELD OFFICER – NVQ LEVEL 04 – CC 06

<b>FOR WHOM</b>	: Who are interested to be tea field officers
<b>DURATION</b>	: Twelve (12) months(residential) 06 months - (theory & practical 06 months - on the job training)
<b>MEDIUM</b>	: Sinhala / English / Tamil
<b>VENUE</b>	: NIPM, Bogawanthalawa
<b>FEE</b>	: Rs.85,000/- per participant
<b>TIMING</b>	: December 2024
<b>COORDINATORS</b>	: Mrs. Lilani Gunasekara Tel. No. 070 696 6281

### OBJECTIVES

- To assist self and career development
- To introduce agricultural practices, estate management and provide training in theoretical, technical and managerial aspects on plantation agricultural towards producing competent field officers with NVQ level 04
- To assist plantation companies and estates in identifying and selecting appropriate young candidates as field officers.
- Develop path to participants up to diplomas and degree programmes

### ENTRY QUALIFICATIONS

Sat for the G.C.E. (O/L) Examination

### METHODOLOGY

- Lectures, demonstrations, practical sessions, group discussions, presentations assessments and field studies

### COURSE CONTENT

<b>COURSE CODE</b>	<b>COURSE CONTENT</b>
CCTFO01	Tea Nursery Techniques
CCTFO02	New Clearings
CCTFO03	Mature Areas
CCTFO04	Administrative and Operational Records at Divisional Level
CCTFO05	Plucking of Green Leaf
CCTFO06	Handling of Green Leaf and Post-Harvest Conditions
CCTFO07	Perform Supervisory / Administrative Functions
CCTFO08	Development of Human Resources

# PROFESSIONAL PROGRAMMES



## PROFESSIONAL PROGRAMMES

### PROFESSIONAL PROGRAMME IN TEA MANUFACTURE AND FACTORY PRACTICES - PE 01

<b>FOR WHOM</b>	: Plantation Executives, Factory Owners, Estate Owners, Tea Exporters, Tea Buyers, Tea Makers, Tea Tasters, and other interested parties with at least two (02) years experience in the tea industry
<b>DURATION</b>	: Pre examination training - 09 days (full time, residential, conduct in two (02) sessions ) <i>(Written examination &amp; Oral examination - 02 weeks after the pre-examination training)</i>
<b>MEDIUM</b>	: English
<b>VENUE</b>	: NIPM - Athurugiriya
<b>FEE</b>	: Rs. 55,000/- per participant (Inclusive of full board facilities)
<b>TIMING</b>	: July 2024
<b>COORDINATOR</b>	: Mr. Chanaka Weerakoon Tel. No. 071 970 8664 076 149 7732

### OBJECTIVES

- To assist self and career development
- To impart theoretical/practical knowledge in tea manufacture, factory management, quality improvement and marketing.
- To prepare candidates towards obtaining professional membership of NIPM

### METHODOLOGY

- Lectures, demonstrations, practical sessions, group discussions, presentations and assessments.

### COURSE CONTENT

- History of Ceylon Tea
- Introduction to Tea Industry and Tea Technology
- Green Leaf Handling in Relation to Tea Manufacture
- Withering
- Rolling and Roll Breaking
- Rolling Programme
- Fermentation
- CTC Manufacture
- Drying, Sifting, Grading and Packing
- Tea Tasting Terminology
- Marketing of Made Tea
- Management and Record Keeping
- Energy Management
- Occupational Safety and Health (OSH)
- Tea Quality Management and clarifications related to tea manufacture
- Factory Machinery Maintenance

**The module on tea technology of the NDPM will be exempted for those who possess this certificate**

## PROFESSIONAL PROGRAMMES

### PROFESSIONAL PROGRAMME IN RUBBER MANUFACTURE AND FACTORY PRACTICES – PE 02

<b>FOR WHOM</b>	: Executives and proprietors with at least two (02) years experience in the rubber industry
<b>DURATION</b>	: Pre examination training - 07 days (full time, residential, conduct in three(03) sessions ) <i>(Written examination &amp; Oral examination - 02 weeks after the pre-examination training)</i>
<b>MEDIUM</b>	: English
<b>VENUE</b>	: NIPM - Athurugiriya
<b>FEE</b>	: Rs. 40,000/- per participant (Inclusive of full board facilities)
<b>TIMING</b>	: June 2024
<b>COORDINATOR</b>	: Mr. Nirosh Hettiarachchi Tel. No. 071 321 5840

## OBJECTIVES

- To assist self and career development
- To impart theoretical/ practical knowledge and skills in rubber manufacture, factory management, quality improvement and market requirements
- To prepare candidates towards obtaining professional membership of NIPM

## METHODOLOGY

- Lectures, demonstrations, practical sessions, group discussions, presentations and assessments.

## COURSE CONTENT

- General Aspects of Rubber Industry
- Composition & Preservation of Latex
- Chemicals Used in Raw Rubber Processing
- Latex Weighing and Metrolac Reading
- Drying Towers & Crepe Rubber Manufacture
- Smoking and Smoke Houses
- Ribbed Smoked Sheet (RSS) Manufacture and Their Defects
- Defects in Sheet Rubber Manufacture
- Centrifuged Latex
- Manufacture of Rubber Products
- Latex Based Products
- Dry Rubber Based Products
- Value Added Grades/Special Grades
- Rubber Wood Industry
- Technically Specified Rubber (TSR)
- Rubber Discolorations
- Defects in Grading and Packaging of Rubber
- Effluent Treatment and Disposal
- Domestic and Global Trends in Marketing of Rubber
- Quality Management
- Rubber Machinery and Maintenance
- Cost Control & Labour Deployment
- Occupational Safety and Health (OSH)

**The module on rubber technology of the NDPM will be exempted for those who possess this certificate**

## PROFESSIONAL PROGRAMMES

### PROFESSIONAL PROGRAMME IN COCONUT PROCESSING – PE 03

<b>FOR WHOM</b>	: Executives and Proprietors with at least two (02) years experience in the coconut industry
<b>DURATION</b>	: Pre examination training - 07 days (full time, residential, conduct two (02) sessions ) (Written examination & Oral examination - 02 weeks after the pre-examination training)
<b>VENUE</b>	: NIPM - Athurugiriya
<b>FEE</b>	: Rs. 40,000/- per participant (Inclusive of full board facilities)
<b>TIMING</b>	: July 2024
<b>COORDINATOR</b>	: Miss. Kanchana Rupasena Tel. No. 071 064 5355

### OBJECTIVES

- To assist self and career development
- To impart theoretical/practical knowledge in coconut processing, quality improvement and marketing.
- To prepare candidates towards obtaining professional membership of NIPM

### METHODOLOGY

- Lectures, demonstrations, practical sessions, group discussions, presentations and assessments.

### COURSE CONTENT

- Introduction to Coconut Industry and Coconut Processing
- Industrial Health and Safety
- Quality Management
- Factory Machinery Maintenance
- Manufacture of copra
- Extraction of coconut oil
- Coir Products
- Desiccated Coconuts
- Other Coconut Kernel Products
- Coconut Wood Processing Utilization
- Products from coconut palm sap
- Utilization of Coconut Shell, Water
- Coconut as a Source of Energy
- Environmental Aspects of Coconut Producing
- Labour and Management Aspects of Coconut Production
- Social and Environmental Features of Coconut Products

**The module on coconut processing of the NDPM will be exempted for those who possess this certificate**

## PROFESSIONAL PROGRAMMES

## LANGUAGE PROFICIENCY EXAMINATION – PE 04

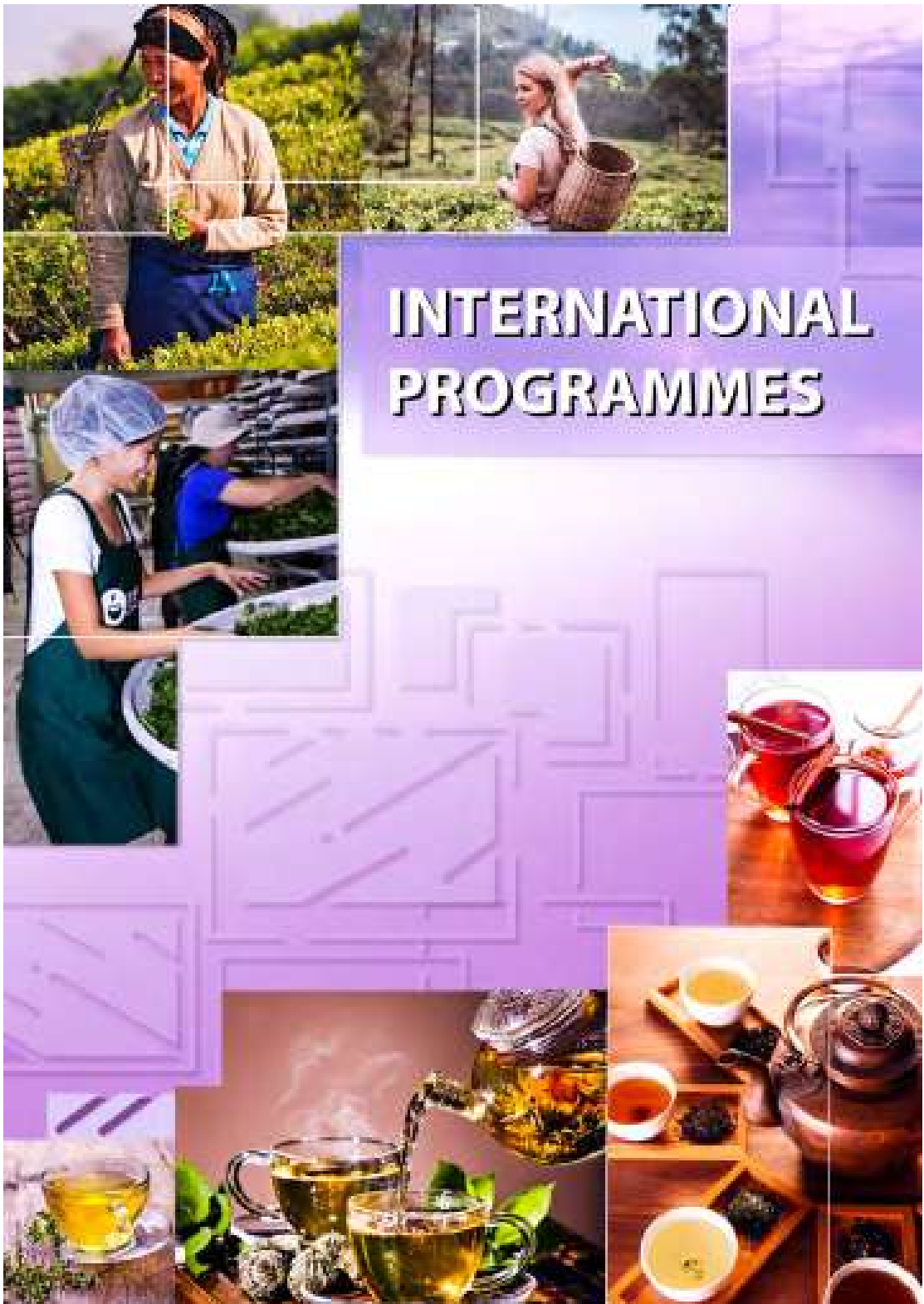
<b>FOR WHOM</b>	:	Plantation Executives
<b>DURATION</b>	:	Seminar Sessions - 24 hours per language (a) Written Test - 01 day (b) Oral Test - 01 day
<b>VENUE</b>	:	NIPM - Athurugiriya
<b>FEE</b>	:	Rs. 42,500/- per participant (Inclusive of full board facilities)
<b>TIMING</b>	:	September 2024
<b>COORDINATOR</b>	:	Mrs. R.N. Lokuhetti Tel. No. 070 345 5784

## OBJECTIVES

- To test the proficiency in written and spoken Sinhala, Tamil and English languages
- To prepare candidates towards obtaining professional membership of NIPM
- To enhance the language proficiency of participants

## METHODOLOGY

- Lectures, demonstrations, group discussions, presentations and assessments. (written and oral)





## INTERNATIONAL PROGRAMMES

## PROFESSIONAL PROGRAMME IN PRACTICAL TEA TASTING – IP 01

This professional programme in practical tea tasting is particularly designed to uplift the skills of the participants (live in every nook and corner) will learn the standard tasting techniques and learn to critically evaluate, recognize and comment on several famous Ceylon teas.

<b>FOR WHOM</b>	:	Foreign candidates who are interested in tea tasting
<b>DURATION</b>	:	07 Days (One Week)
<b>VENUE</b>	:	NIPM - Athurugiriya
<b>FEE</b>	:	US\$ 600
<b>TIMING</b>	:	June 2024
<b>COORDINATOR</b>	:	Mrs. R.N Lokuhetti Tel. No. +94 (0) 70 345 5784

## OBJECTIVES

- To provide wide spectrum of knowledge in tea tasting
- To identify art of tea tasting
- To share experience in tea tasting
- To enhance the skills in tea tasting

## METHODOLOGY

- Lectures, demonstrations, practical sessions, group discussions, presentations and assessments.

## COURSE CONTENT

- Introduction of Green Leaf Physiology and Bio Chemistry
- Tea “Supply Chain” / “Value Chain” Process
- Tea Manufacture Relevant to Tea Taste
- Introduction to the Nomenclature of Tea and Tasting Terminology
- Market Requirement of Tea
- Tea Tasting & Market Price
- Demonstration of Tea Tasting and Experience Sharing



# TECHNICAL DEVELOPMENT PROGRAMMES

## TECHNICAL DEVELOPMENT PROGRAMMES

## TEA TASTING &amp; GRADING – T 01

<b>FOR WHOM</b>	:	Personnel attached to tea manufacture & marketing field
<b>DURATION</b>	:	Six (06) days
<b>MEDIUM</b>	:	Sinhala / English
<b>VENUE</b>	:	NIPM - Athurugiriya and at selected brokers' / buyers' firms
<b>FEE</b>	:	Rs. 45,000/- per participant
<b>TIMING</b>	:	March 2024
<b>COORDINATOR</b>	:	Mr. Lahiru Kulasekera Tel. No. 071 083 1465

## OBJECTIVES

- To enhance the knowledge & skills of participants in tea grading, tasting and marketing

## METHODOLOGY

- Lectures, demonstrations, practical sessions

## COURSE CONTENT

- Introduction to International Market Requirements of Made Tea
- Introduction to Tea Grading and Tasting
- New Techniques of Tea Grading
- Value Addition & Marketing of Made Tea
- Practical Session on Grading of Made Tea
- Practical Session on Tea Tasting
- Relationship Between Tea Grading / Tea Tasting & Market Price

## TECHNICAL DEVELOPMENT PROGRAMMES

## TEA PACKAGING AND QUALITY ASSURANCE – T 02

<b>FOR WHOM</b>	: Working professionals, entrepreneurs, school leavers, and any other interested parties
<b>DURATION</b>	: 05 days
<b>MEDIUM</b>	: Sinhala / English
<b>VENUE</b>	: NIPM - Athurugiriya
<b>FEE</b>	: Rs. 35,000/- per participant
<b>TIMING</b>	: August 2024
<b>COORDINATOR</b>	: Mr. Chanaka Weerakoon Tel. No. 071 970 8664 076 149 7732

## OBJECTIVES

To provide knowledge & skills on various materials, processes, governing laws, and regulations involved in the packaging of products and also to create packaging professionals from design conception.

## METHODOLOGY

- Lectures, demonstrations, practical sessions

## COURSE CONTENT

- Basic Principles of Tea Packaging
- Tea Packaging Characteristics
- Tea Packaging Materials, Food Grade Standards
- Sustainable Packaging
- Tea Packaging Design and Marketing
- Tea Packaging Standard and Quality Control
- Packaging Laws & Regulations Related to Tea Packaging, Mandatory Requirements
- Printing and Finishing
- Practical Sessions





## MANAGEMENT DEVELOPMENT PROGRAMMES

## THE ART OF ENJOYING WORK - MD 01 (ATTITUDE DEVELOPMENT PROGRAMMES)

<b>FOR WHOM</b>	: Personnel attached to any public / private sector organizations or any interested parties
<b>DURATION</b>	: Depend on requirement of clients
<b>MEDIUM</b>	: English / Sinhala
<b>VENUE</b>	: NIPM - Athurugiriya/Regional Centre - Bogawantalawa / any other requested place
<b>FEE</b>	: Investment per participant negotiable for a minimum of 20 participants
<b>TIMING</b>	: At the requests of plantation sector / other organizations
<b>COORDINATOR</b>	: Miss. Prashanthi Colambage Tel. No. 071 130 0608 071 446 5685

## OBJECTIVES

- To assist self and career development
- To enhance soft skills of participants towards enhancement of productivity

## METHODOLOGY

A practical workshop with experiential learning group and individual assignments, group work, OBT activities, games, success stories, discussions and many more best training techniques. Contents and duration can be changed according to the requirements of the clients.

## AREAS COVERED IN THE PROGRAMME

- *Leadership Development*
- *Change Management*
- *Development of Communication Skills*
- *Personal Development*
- *Team building*
- *Time Management*
- *Many more.....*



## MANAGEMENT DEVELOPMENT PROGRAMMES

### PRODUCTIVITY & QUALITY MANAGEMENT TECHNIQUES – MD 02

<b>FOR WHOM</b>	: Personnel attached to any public / private sector organizations or any interested parties
<b>DURATION</b>	: Depend on the requirement of clients
<b>MEDIUM</b>	: English / Sinhala
<b>VENUE</b>	: NIPM - Athurugiriya, NIPM - Bogawanthalawa/any other requested place
<b>FEE</b>	: <i>Investment per participant negotiable for a minimum of 20 participants</i>
<b>TIMING</b>	: At the requests of plantation sector / other organizations
<b>COORDINATOR</b>	: Mrs. Ruvini N. Lokuhetti Tel. No. 070 345 5784

### OBJECTIVES

- To assist to obtain quality certifications.
- To provide participants with learning opportunities to acquire competencies that will enable them to use various techniques for improving productivity & quality in their respective organizations

### AREAS COVERED IN THE PROGRAMME

•	5 “S”
•	KAIZEN
•	JIT
•	HACCAP
•	ISO
•	RA
•	GAP and etc.....



## SKILL DEVELOPMENT PROGRAMMES

### SKILL DEVELOPMENT OF PLANTATION FIELD OFFICER – SDP 01

<b>FOR WHOM</b>	: Staff attached to tea, rubber, coconut, oil palm plantations, export Agriculture and other allied crops
<b>DURATION</b>	: Ten (10) days ((05) five weekends)
<b>MEDIUM</b>	: English / Sinhala
<b>VENUE</b>	: NIPM - Athurugiriya /Regional centre - Bogawanthalawa
<b>FEE</b>	: Rs. 47,000/- per participant (Inclusive of full board facilities)
<b>TIMING</b>	: May 2024
<b>COORDINATOR</b>	: Mrs. Sagari Induka Tel. No. 077 151 5398

### OBJECTIVES

- To upgrade skills in using modern methods and techniques for improving productivity in field operations
- To improve planning, organizing and effective utilization of resources

### METHODOLOGY

Lectures, demonstrations, practical sessions, group discussions, presentations and assessments.

### COURSE CONTENT

#### Technical Module

- General Aspects of Plantation Crops
- Nursery Techniques, Pre and Post Planting Practices and Aftercare
- Land Preparation and Fertilizer Application
- Pest, Disease and Weed Control
- Harvesting Techniques
- Inter-Cropping and Infilling
- Caring and Protection Adult Plant
- Transportation of Harvest
- Inter - Cropping

#### Management Module

- Management of Change
- Labour Planning and Utilization
- Occupational Safety and Health (OSH)
- Leadership and Motivation
- Effective Communication Development

## SKILL DEVELOPMENT PROGRAMMES

### SKILL DEVELOPMENT OF TEA FACTORY OFFICERS – SDP 02

<b>FOR WHOM</b>	:	Tea Factory Staff
<b>DURATION</b>	:	Five (05) days
<b>MEDIUM</b>	:	English / Sinhala
<b>VENUE</b>	:	NIPM - Athurugiriya /Regional Centre- Bogawantalawa
<b>FEE</b>	:	Rs. 35,000/- per participant (Inclusive of full board facilities)
<b>TIMING</b>	:	March 2024
<b>COORDINATOR</b>	:	Mr. Chanaka Weerakoon
		Tel. No: 071 970 8667
		076 149 7732

### OBJECTIVES

- To assist self and career development
- To upgrade the skills and capabilities of tea factory officers in relation to quality and productivity in tea manufacture
- To familiarize participants with modern technologies and improved methods in tea manufacture, factory management and create awareness of market expectations

### METHODOLOGY

Lectures, demonstrations, practical sessions, group discussions, presentations and assessments.

### COURSE CONTENT

#### Technical Modules

- General Aspects of tea Manufacture
- Tea Manufacturing Process
- Recent Advanced Methods in Tea Processing
- Energy Management in Tea Factories
- CTC Manufacture
- Machinery and Machinery Maintenance
- 5 S system, TQM. and HACCAP Certification

#### Management Modules

- Tea Tasting and Chemical Composition of Tea
- Productivity Improvement, Employee Relations and Worker Motivation
- Inventory Control and Management
- Record Keeping Procedures
- Cost Control Techniques
- Effective Communication in Tea Factory Management

#### Marketing Modules

- Marketing Requirements of Made Tea
- Value-Addition and Innovative Marketing
- Tea Auction Procedures

## SKILL DEVELOPMENT PROGRAMMES

### SKILL DEVELOPMENT OF RUBBER FACTORY OFFICERS – SDP 03

<b>FOR WHOM</b>	: Rubber factory staff
<b>DURATION</b>	: Five (05) days (two Sessions)
<b>MEDIUM</b>	: English / Sinhala
<b>VENUE</b>	: NIPM - Athurugiriya
<b>FEE</b>	: Rs. 30,000/- per participant (Inclusive of full board facilities)
<b>TIMING</b>	: October 2024
<b>COORDINATOR</b>	: Mrs. Lilani Gunasekara Tel. No. 070 696 6281

### OBJECTIVES

- To assist self and career development
- To upgrade the knowledge and knowhow in processing latex
- To introduce modern scientific techniques and methods for upgrading operations of rubber factories
- To plan and organize utilization of resources within the factory for improving quality, productivity and profitability

### METHODOLOGY

Lectures, demonstrations, practical sessions, group discussions, presentations and assessments.

### COURSE CONTENT

#### Technical Module

- Natural Rubber Latex
- Chemicals used in Rubber
- Coagulation of Rubber Latex
- Manufacture of Rubber Latex
- Drying Towers
- Manufacture of RSS
- Smoking and Smoke House
- Sorting, Grading and Packing of Rubber
- Maintenance of Machinery
- Manufacture and uses of Centrifuged Latex
- Disposal of Effluent
- Energy Management in Rubber Factories
- Quality Control in Rubber Manufacture and ISO 9000 Standards

#### Management Module

- Cost Control and Inventory Management
- Occupational Safety and Health (OSH)
- Record Keeping and Presentation of Factory Information
- Value Addition and Innovation for Market Competitiveness
- Effective Communication and Interpersonal Relationships
- Total Quality Management

## SKILL DEVELOPMENT OF OIL PALM INDUSTRIALIST – SDP 04

<b>FOR WHOM</b>	:	Estate owners, Factory owners, Executives, Field officers and Technical officers engaged in the manufacture and processing of oil palm products and any other interested parties.
<b>DURATION</b>	:	Five (05) days
<b>MEDIUM</b>	:	Sinhala / English
<b>VENUE</b>	:	NIPM - Athurugiriya
<b>FEE</b>	:	Rs. 35,000/- per participant (Inclusive of full board facilities)
<b>TIMING</b>	:	May 2024
<b>COORDINATOR</b>	:	Mr. Chanaka Weerakoon Tel. No: 071 970 8667 076 149 7732

## OBJECTIVES

- To assist self and career development
- To upgrade the skills and capabilities of oil palm factory officers in relation to quality and productivity in oil palm manufacture
- To familiarize participants with modern technologies and improved methods in oil palm manufacture, factory management and create awareness of market expectations
- To ensure application of sustainable and environment friendly good agricultural practices

## METHODOLOGY

Lectures, demonstrations, practical sessions, group discussions, presentations and assessments.

## COURSE CONTENT

- Past Present and Future of Oil Palm as a Commercial Crop.
- Nursery Management of Oil Palm
- Land selection and preparation for Oil Palm
- Planting of Oil Palm
- Immature Maintenance of Oil Palm
- Mature Maintenance of Oil Palm
- Harvesting of Oil Palm and Transporting to factory
- Value Addition & Factory Practices

## SKILL DEVELOPMENT PROGRAMME

## SKILL DEVELOPMENT OF ARTISANAL AND HANDMADE TEA MAKERS – SDP 05

<b>FOR WHOM</b>	:	Any intrested parties
<b>DURATION</b>	:	Ten (10) Days
<b>MEDIUM</b>	:	Sinhala / English
<b>VENUE</b>	:	NIPM - Athurugiriya
<b>FEE</b>	:	Rs. 45,000/- Per Participant (Inclusive of full board facilities)
<b>TIMING</b>	:	November 2024
<b>COORDINATOR</b>	:	Mrs. L.C. Ranasinghe Tel. No: 074 052 5625

## OBJECTIVES

To improve the theoretical / practical knowledge and skills in artisanal tea processing and marketing

## METHODOLOGY

Lectures, demonstrations, practical sessions, group discussions, presentaions and assesments.

## COURSE CONTENT

- Introduction to Artisanal Products
- Current Trends & Future Scope in Artisanal Teas
- Different Characteristics & Profiles of Ceylon Pea (Green Tea , Black Tea, White Tea)
- Differentiation of Prtisanal Tea & Specialty Teas
- Equipment, Methods & Processes of Artisanal Tea Crafting
- Quality Standards & Maintenance of Artisanal Tea
- Legal Aspects of Artisanal Teas in Sri Lanka and Artisanal Tea Production Licensing
- Hygiene, Health & Safety Practices Tea Making Processes
- Tea Tasting and Grading
- Tea Tourism.
- Socio Economic Aspects of Artisanal Teas Packing, Selling, Marketing Promotion (How to Sell Teas)
- Tea Brokers Role in Tea Market
- Introducing the Export Market
- Entrepreneurship Training
- Preparing and Serving a Cup of Tea With Quality and Standard
- Packaging
- Role of Export Development Board for New Entrepreneurs
- Investment Promotion and Market Research





# **WORKER DEVELOPMENT PROGRAMMES**

## WORKER DEVELOPMENT PROGRAMMES

### MECHANICAL TEA HARVESTING – WT 01

<b>FOR WHOM</b>	:	Pluckers, Plucking Supervisors and Leaders of Plucking Gangs
<b>DURATION</b>	:	One (01) day (04 hours)
<b>MEDIUM</b>	:	Sinhala and Tamil
<b>VENUE</b>	:	Respective estates as proposed by plantation companies
<b>FEE</b>	:	Rs. 1,500/- per participant. (Minimum participants should be 50 participants)
<b>TIMING</b>	:	Monthly - at the request of plantation companies
<b>COORDINATOR</b>	:	Mrs . L.C. Ranasinghe Tel. No 074 052 5625

### OBJECTIVES

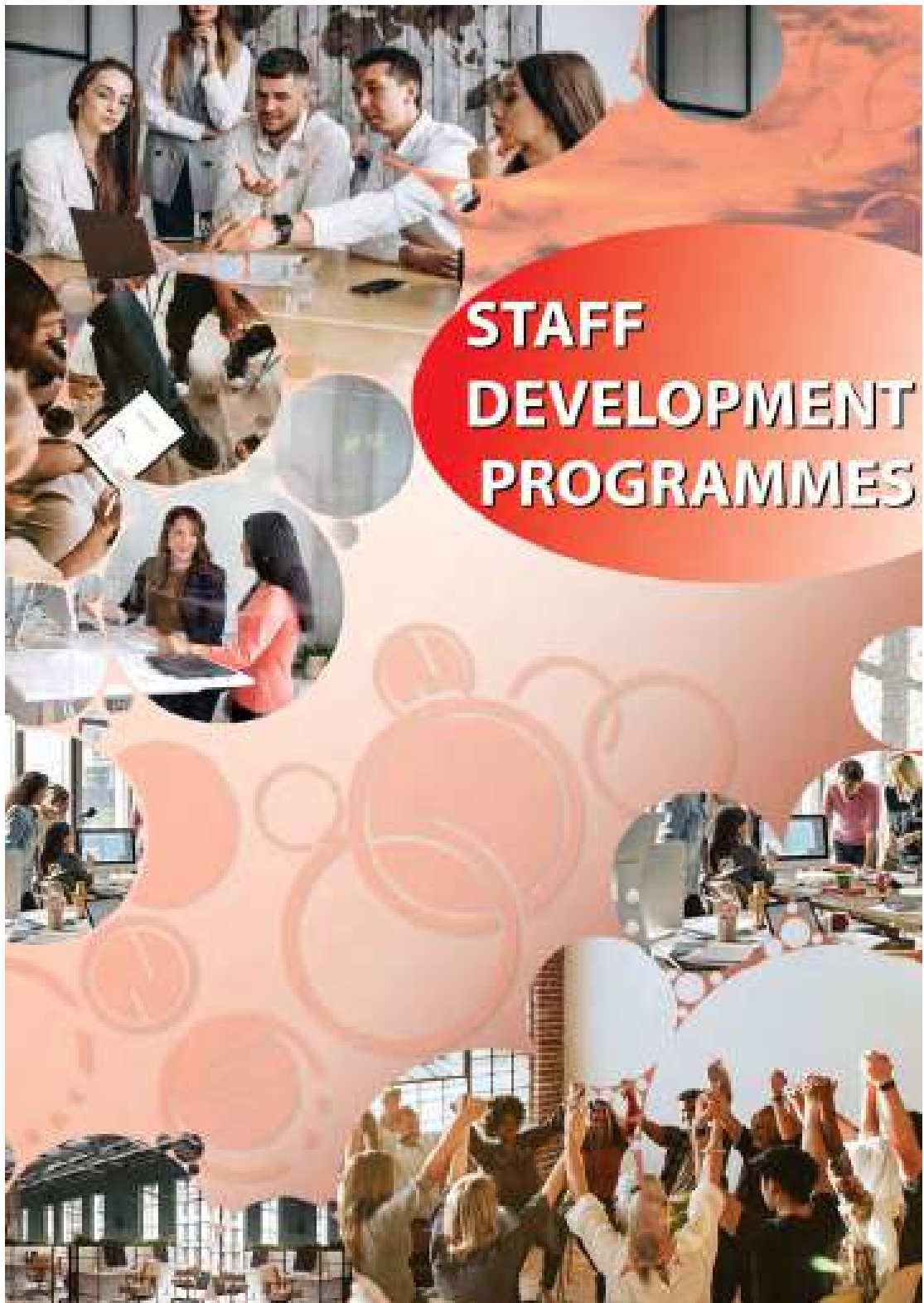
- To organize and manage work to ensure that plucking is in accordance with laid down standard operational practices
- To improve plucking skills
- To enhance harvesting efficiency and optimize field productivity
- To sustain health of tea bush
- To create awareness of the relationship between quality of green leaf and made tea

### METHODOLOGY

- Lectures, video presentations and practical demonstrations

### COURSE CONTENT

- Fundamentals of the Tea Bush
- Importance of Plucking
- Growth Pattern of Flush
- Crop in Relation to Weather
- Common Errors in Plucking
- Effective / Scientific Plucking Methods and Use of Machinaries
- Worker Motivation & Concept of Team Work



## STAFF DEVELOPMENT PROGRAMMES

### STAFF DEVELOPMENT PROGRAMMES

<b>DURATION</b>	:	One (01) day/Two (02) Days
<b>MEDIUM</b>	:	English / Sinhala
<b>VENUE</b>	:	NIPM - Athurugiriya/Regional Centre - Bogawantalawa / any other requested place
<b>FEE</b>	:	Rs. 7,500/- per participant
<b>COORDINATOR</b>	:	Mrs. Sagari Induka Tel. No. 077 151 5398

### WORKSHOPS

- **Basic Engineering and Factory Maintenance**
- **Artificial Intelligence and Robotics**
- **Waste Management in Plantation Sector**
- **Climate Change for Bankers**
- **Using Big Data Management for Plantation Sector**
- **Smart Technology for Plantation/ Agriculture Extension Officers**
- **Development of Leadership Skills for Plantation Executives**

### STAFF DEVELOPMENT PROGRAMMES

<b>DURATION</b>	:	One (01) day/ Two (02) Days
<b>MEDIUM</b>	:	English / Sinhala
<b>VENUE</b>	:	NIPM - Athurugiriya/Regional Centre – Bogawantalawa / any other requested place
<b>FEE</b>	:	Rs. 7,500/- per participant
<b>COORDINATOR</b>	:	Mrs. Sharmila Makawita Tel.No: 070 639 8105 076 471 0932

### WORKSHOPS

- Public Procurement Procedures
- Application of Office Procedures
- How to Answer Commonly Occurred Audit Queries
- Stores Management
- How to be a Proactive Leader
- Begin with the End in Mind
- Put First Things First
- Win-Win Concept
- කාර්යාල ලිපිලේඛන හා ගොනු කළමනාකරණය
- තාක්ෂණික ඇගයීම් කමිටු හා ප්‍රකෘතිපාදන කමිටුවලින් සිදුවන දුර්වලතා හා ප්‍රමාදයන් අවම කර ගැනීම





## SMALLHOLDERS PROGRAMMES

### CAPACITY DEVELOPMENT PROGRAMMES FOR SMALLHOLDERS

<b>FOR WHOM</b>	: Smallholders who are involved in cultivation of perennial crops such as tea, rubber, coconut, sugarcane, cashew, cinnamon coffee etc.
<b>DURATION</b>	: One (01) day (06 hours) Demand driven subject areas important to smallholders will be offered.
<b>MEDIUM</b>	: Sinhala / Tamil
<b>VENUE</b>	: At the field
<b>FEE</b>	: All expenses related to these programmes will be met by government funds
<b>Further Details</b>	: Head / Academic Affairs Tel. No: 0112-798772 0112-770232

For tea smallholders

For rubber smallholders

For coconut smallholders

For cashew smallholders

For cinnamon smallholders

For coffee smallholders

For sugarcane smallholders



LIST OF NIPM PUBLICATIONS

LIST OF NIPM PUBLICATIONS

English Medium	Price (Rs.)	Postage per Copy (Rs.)
01. Engineering Aspects of Tea processing (Revised Edition)	500.00	200.00
02. Training Manual of Tea Pluckers	50.00	200.00
03. Training Manual of Tea Rubber Tappers	150.00	200.00

Sinhala Medium	Price (Rs.)	Postage per Copy (Rs.)
01. විද්‍යාත්මක තේ දැව් හෙළීම	200.00	200.00
02. දැව් හෙලන්නියන් සඳහා පුහුණු අත්පොත	150.00	200.00
03. රබර් කිරි කපන්නන් සඳහා පුහුණු අත්පොත	150.00	200.00
04. තේ නිෂ්පාදනයේ තාක්ෂණික ක්‍රියාවලිය	400.00	200.00
05. තේ කර්මාන්ත ශාලා නිලධාරීන්ගේ කුසලතා වර්ධන පුහුණු අත්පොත	500.00	200.00

Tamil Medium	Price (Rs.)	Postage per Copy (Rs.)
01. Training Manual for Tea Pluckers	50.00	200.00
02. Training Manual for Rubber Tappers	150.00	200.00

Cheque should be drawn in favour of National Institute of Plantation Management. The book will be mailed upon realization of your remittance. Kindly contact the librarian if you wish to purchase any of these publications.

**National Institute of Plantation Management**

M. D. H. JAYAWARDENA MAWATHA, ATHURUGIRIYA,  
SRI LANKA.

☎ +94(0)112770232 / +94 (0)710 164 164

☎ +94(0)11 2798775/6

✉ nipm1979@gmail.com

🌐 www.nipm.gov.lk

📌 National Institute of Plantation Management





# ජාතික වැවිලි කළමනාකරණ ආයතනය

වැවිලි කර්මාන්ත අමාත්‍යාංශය



## වැවිලි ක්ෂේත්‍රයේ නිපුණ ඔබට

**ජාතික වෘත්තීය සුදුසුකම් සහතිකයක්**

**NVQ** පෙර දැනුම ඇගයීමේ ක්‍රමවේදය  
මගින් ලබාදීම

**eRPL**  
Recognition of Prior Learning



ජාතික වැවිලි කළමනාකරණ ආයතනය මගින්  
**NVQ** සහතික ලබාගත හැකි වෘත්තීන්

- ◆ ක්ෂේත්‍ර නිලධාරී (තේ)
- ◆ සහකාර ක්ෂේත්‍ර නිලධාරී(තේ)
- ◆ තේ කර්මාන්ත ශාලා නිලධාරී
- ◆ සහකාර කර්මාන්ත ශාලා නිලධාරී (තේ)
- ◆ පළමු තව්නේ සංවර්ධන සහායක
- ◆ ක්ෂේත්‍ර නිලධාරී(රබර්)
- ◆ සහකාර කර්මාන්ත ශාලා නිලධාරී (රබර්)
- ◆ කණ්ඩායම් ප්‍රධානියා (කංගානම්)
- ◆ ක්ෂේත්‍ර සහකාර (කෘෂි)
- ◆ කුරුඳු කර්මාන්ත ශාලා මෙහෙයුම්
- ◆ කුරුඳු ක්ෂේත්‍ර මෙහෙයුම්
- ◆ වෘත්තීය ආරක්ෂාව සහ සෞඛ්‍ය නිලධාරී (වැවිලි කර්මාන්ත)
- ◆ වැසි ආවරණ සවි කරන්නා
- ◆ රබර් ප්‍රසිද්ධ සහකාර
- ◆ ෂීට් රබර් සකස්න්නා
- ◆ පොල් කටු ආවරණය ඉවත් කරන්නා
- ◆ පොල් කුරුටු රහිත
- ◆ පොල් වගා සහකාර
- ◆ පොල් රා මදින්නා



**විමසීම්**  
**මේතකා**  
**070 3 455 794**

ජාතික වැවිලි කළමනාකරණ ආයතනය

වම්.ඩී.වී. ජයවර්ධන මාවත, අතුරුගිරිය

☎ 011-2770232 📠 011-2798776/75

✉ nipm1979@gmail.com


🌐 www.nipm.gov.lk 📌 Nipm Athurugiriya



**National Institute of Plantation Management**  
**M. D. H. JAYAWARDENA MAWATHA,**  
**ATHURUGIRIYA, SRI LANKA.**

 **+ 94(0) 112 770 232 / 071 0164 164**

**+ 94(0) 112 798 775/6**

 **nipm1979@gmail.com**

 **www.nipm.gov.lk**

 **National Institute of Plantation Management**

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